



# ACADIANA AREA HUMAN SERVICES DISTRICT

Serving Acadiana with Quality Compassionate Care

## Acadiana Area Human Services District

### Board Meeting Minutes

#### Tyler Behavioral Health Clinic

January 14, 2019

**Members Present:** Carol Broussard (Iberia Parish); Micah Moscovis (St. Landry Parish); Dr. Emily Sandoz (Lafayette Parish); Elizabeth West (Governor Appointment/Evangeline Parish); Quinta Thompson (Governor Appointment/Lafayette Parish); John Stefanski (Acadia Parish); David Merrill (Governor Appointment/Lafayette Parish); Alison Boudreaux (St. Martin Parish)

**Members Absent:** Janise B. Hardy (Vermilion Parish);

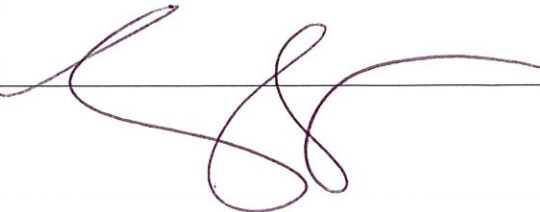
**Employees:** Brad Farmer, Executive Director; Takiyah Milton, Administrative Assistant, Jennifer Stelly, Human Resource Director

**Others:**

**Vacancies:** Evangeline Parish

| Agenda Item  | Discussion   | Action  |
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| Call to Order  |  | Call to order by Micah Moscovis, at 3:19 p.m. |
| Roll Call  | 8 board members personally present   |   |
| Quorum   | 8 board members personally present   | Chair announced a Quorum present.             |
| Approval of the Consent Agenda for January 14, 2019 <ol style="list-style-type: none"> <li>1. December minutes</li> <li>2. Matrix Report</li> <li>3. Executive Director report</li> <li>4. Agenda Calendar Item               <ol style="list-style-type: none"> <li>a. Governance Process: Agenda Planning (Pol 2.4)</li> </ol> </li> </ol> | Carol Broussard/Elizabeth West moved/seconded approval of the Consent Agenda for January 14, 2019. Motion passed unanimously |   |

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| <p>b. Executive Limit:<br/>Ends Focus of<br/>Grants/Contracts<br/>(Pol 1.10)</p>  |  |   |
| <p>Solicit Public Comment Requests</p>  | <p>Public Notices were posted at the AAHSD clinics and on the website. Open meeting laws are available.</p>  |   |
| <p>Public Comments/Input</p>  | <p>No public comments.</p>   |   |
| <ul style="list-style-type: none"> <li>• Comments from Executive Director <ul style="list-style-type: none"> <li>a. Child/Adolescent Services</li> <li>b. CARF update</li> <li>c. Performance Evaluation overview- Per Board Request</li> </ul> </li> </ul> | <p>Brad Farmer announced hope to add another full-time child psychiatrist to staff. Applications have been reviewed and a potential hire identified.</p> <p>Brad Farmer shared that the CARF application was submitted. He is expecting 4 surveyors over 3 days in March or April of 2019. Brad wants the Board to be involved and officers requested to be involved in opening and closing meetings.</p> <p>Brad Farmer reviewed Policy 3.5 on ED-Board Linkage: Monitoring ED Performance explaining the relationship between the ED evaluation, the ED job description, and regular reporting. A discussion followed regarding the rating scale (i.e., Excellent to Poor) and the evaluation process. ED agreed to provide a self-evaluation for March meeting.</p> | <p>Carol Broussard requested information regarding new suicide prevention efforts with Family Tree.</p> <p>Dr. Emily Sandoz requested a shared drive for the Board.</p> |

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| <ul style="list-style-type: none"> <li>• Comments from Chair</li> </ul> <p>A. Board Advocacy Reports</p> <p>B. Board Vacancy</p> <p style="padding-left: 40px;">i. Evangeline Parish</p> | <p>Nothing to report at this time.</p> <p>Chair, Micah Moscovis asked Elizabeth West about filling potential Evangeline Parish Board vacancy and the candidate is considering the commitment. Vacant seat still pending in Evangeline Parish- Possible candidate soon.</p> <p>Brad Farmer reported on Chair, Micah Moscovis's signature on statement verifying the Board's regular policy review.</p> | <p>Alison Boudreaux requested information about filling suicide prevention trainings, and Carol Broussard asked about mental health first aid training. Brief discussion ensued.</p> |
| <p>Date, Time &amp; Location of Next Meeting</p>   | <p>Monday, February 18, 2019 @ 3:15 pm.</p>   | <p>Date and Time:<br/>Monday, February 18, 2019 @ 3:15 pm</p> <p>Location :<br/>Tyler BHC<br/>302 Dulles Drive<br/>Lafayette, LA 70506</p>   |
| <p>Adjournment</p>   | <p>Carol Broussard/Elizabeth West moved/seconded adjournment</p>  | <p>Meeting adjourned at 4:33 p.m.</p>  |
| <p>Submitted by Secretary</p>  |   | <p>Secretary, AAHSD<br/>Board of Directors</p>   |